

be financially independent if not employed.

(5) *United States employment.* Sponsors are required to check in advance with the Department of Labor to obtain information regarding areas or cities which have a high unemployment rate. Students should be advised to avoid such areas in seeking employment.

(6) *Financial responsibility.* Sponsors are required to ensure that all participants return home at no charge to the United States Government.

(7) *Health and accident insurance.* Sponsors shall ensure that every student has health and accident insurance coverage from the time of departure from home until the student returns to his or her home country. Minimum acceptable insurance is:

(i) Medical and accident coverage up to \$2,000 per injury or illness; and

(ii) Preparation and transportation of remains to home country (at least \$2,000). Coverage may be provided in one of the following ways:

(A) By health and accident coverage arranged for by the student.

(B) By health and accident insurance coverage arranged for by the sponsor.

(8) *Geographical distribution.* Sponsors shall develop plans to ensure that groups of students, especially those of the same nationality, are not “clustered” in certain areas or cities. Every effort should be made to have the students widely dispersed throughout the country.

(9) *Arrival time.* Students for whom the sponsors have arranged “preplacement” for jobs can begin their programs at any time. Travel for students who have not been “preplaced” should be delayed by the sponsors as late as possible, preferably after June 15. Such delayed travel will give American students who are interested in obtaining summer jobs from two to four weeks in a less competitive market.

(10) *Reciprocity.* Sponsors are required to administer Student Travel/Work Programs on a reciprocal basis. The number of foreign students a sponsor brings to the United States under this program shall not exceed, in any calendar year, the number of American students who were sent abroad by the sponsor on a Travel/Work Program.

Should a sponsor fail in the realization of reciprocity in any given calendar year, the Agency may restrict the number of foreign students that the sponsor brings to the United States in the next calendar year to the number sent abroad by the sponsor in the preceding calendar year.

(11) *Report requirement.* Sponsors are required to submit an annual report, not later than January 31, on the United States students who were sent abroad the previous calendar year under Travel/Work Programs. The report should contain the following information: Name and United States address of the student, the country where the student was employed, name of employer and type of business, and the type and length of employment (dates). The report should also include an ongoing evaluation of both the incoming program for foreign students and the outgoing program for American students. Major problems encountered in the administration of the program should also be listed. Failure to submit the report by January 31 will result in the automatic suspension of the program. The program will not be reactivated until the report is received by USIA and the sponsor notified that suspension has been lifted.

(12) *Unauthorized activities.* Employment as servants, mother's helpers, au pair or other jobs of a domestic nature in private homes is not authorized. Employment must be of a commercial or industrial nature. Also, employment as a Camp Counselor is not authorized under the Travel/Work Program. All such unauthorized placements will be removed from the count of United States placements abroad which could reduce the number of foreign students which the sponsor will be permitted to bring into the United States during the following year.

(b) [Reserved]

Subpart H—Fees

§ 514.90 Fees.

(a) *Remittances.* Fees prescribed within the framework of 31 U.S.C. 9701 shall be submitted as directed by the Agency and shall be in the amount prescribed by law or regulation. Remittances

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must be drawn on a bank or other institution located in the United States and be payable in United States currency and shall be made payable to the "United States Information Agency." A charge of \$25.00 will be imposed if a check in payment of a fee is not honored by the bank on which it is drawn. If an applicant is residing outside the United States at the time of application, remittance may be made by bank international money order or foreign draft drawn on an institution in the United States and payable to the United States Information Agency in United States currency.

(b) *Amounts of Fees.* The following fees are prescribed:

Request for waiver review and recommendation—\$136.

[63 FR 34810, June 26, 1998]

APPENDIX A TO PART 514— CERTIFICATION OF RESPONSIBLE OFFICERS AND SPONSORS

In accordance with the requirement at §514.5(c)(6), the text of the certifications shall read as follows:

1. Responsible Officers and Alternate Responsible Officers

I hereby certify that I am the responsible officer (or alternate responsible officer, specify) for exchange visitor program number _____, and that I am a United States citizen or permanent resident. I understand that the United States Information Agency may request supporting documentation as to my citizenship or permanent residence at any time and that I must supply such documentation when and as requested. (Name of organization) agrees that my inability to substantiate the representation of citizenship or permanent residence made in this certification will result in the immediate withdrawal of its designation and the immediate return of or accounting for all Forms IAP-66 transferred to it.

Signed in ink by _____

(Name) _____

(Title) _____

Witness: _____

This _____ day of _____, 19____.
Subscribed and sworn to before me this _____ day of _____, 19____.

Notary Public _____

2. Sponsors.

I hereby certify that I am the chief executive officer of (Name of Organization) with the title of (specify); that I am authorized to sign this certification and bind (Name of Organization). I further certify that (Name of Organization) is a citizen of the United States as that term is defined at 22 CFR §514.2. (Name of Organization) agrees that inability to substantiate the representation of citizenship made in this certification will result in the immediate withdrawal of its designation and the immediate return of or accounting for all Forms IAP-66 transferred to it.

Signed in ink by _____

(Name) _____

(Title) _____

Attestation/Witness: _____

This _____ day of _____, 19____.
Subscribed and sworn to before me this _____ day of _____, 19____.

Notary Public _____

APPENDIX B TO PART 514—EXCHANGE VISITOR PROGRAM SERVICES, EX- CHANGE-VISITOR PROGRAM APPLICATION

Form Approved OMB _____

Serial No. _____

1. Name and Address of Sponsoring Organization _____

2. Name and Title of Responsible Officer _____

Telephone Number _____

3. Name and Title of Alternate Responsible Officer _____

Telephone Number _____

4. Type of Application
(check one)

New _____ Re-Apply _____

Re-Designation _____

SECTION I—PROGRAM PARTICIPANT DATA (FOR DEFINITION & LENGTH OF STAY SEE 22 CFR _____)

5. Participation by Category (indicate total no. and approximate duration of stay in each category)

A. Student _____

B. Teacher _____

C. Professor _____

D. Researcher _____

E. Short-term Scholar _____

F. Specialist _____

G. Trainee _____

1. Specialty _____

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22 CFR Ch. V (4-1-99 Edition)

2. Nonspecialty _____
H. Int'l Visitor _____
I. Gov't Visitor _____
J. Physicians _____
K. Camp Cnslr _____
L. Sumr/Wk/Trvl _____

6. Method Of Selection _____

7. Arrangements for Financial Support of Exchange Visitor while in the U.S. _____

SECTION II—PROGRAM DATA

8. Outline of Proposed Activities (If training, See Reverse) _____

9. Arrangements for Supervision and Direction _____

10. Purpose of Objective _____

11. Role of other Organizations Associated with Program (if any) _____

SECTION III—CERTIFICATION

12. Citizenship Certification of Organization and Responsible Officer (see reverse)

13. I certify that information given in this application is true to the best of my knowledge and belief and that I have completed appropriate information on reverse of this form.

Signature of Responsible Officer _____

Date _____

INSTRUCTIONS FOR ALL PROGRAMS

If additional space is needed in supplying answers to any questions, please use continuation sheets on plain white paper.

1-3. Names and addresses of organization and telephone numbers.

4. Select type of application.

5. Select appropriate categories (see 22 CFR prior to filling out this data).

6-7. Complete information on program sponsor.

8-11. Complete information on program.

IF TRAINING PROGRAM, identify appropriate fields: 01—Arts & Culture; 02—Information Media and Communications; 03—Education; 04—Business and Commercial; 05—Banking and Financial; 06—Aviation; 07—Science, Mechanical and Industrial; 08—Construction and Building Trades; 09—Agricultural; 10—Public Administration; 11—Training, Other

Reapplication and Redesignation:

If your organization is making reapplication as an exchange visitor program, or applying for redesignation under 22 CFR ___, please certify to the following:

I hereby certify that as an officer of the organization making application for an exchange program under 22 CFR ___ or 22 CFR ___ that the following documents which have been submitted to the United States Information Agency, Exchange Visitor Program Services, remain in effect and not altered in any way:

(1) Legal status as a corporation such as Articles of Incorporation and By Laws. Provide dates and state of both: _____

(2) Accreditation. Provide date, type of accreditation, and State of accreditation: _____

(3) Evidence of Licensure. Provide date, type of license, and state of licensure: _____

(4) Authorization of governing body authorizing application. Please provide date of such authorization and authorizing body: _____

(5) Activities in which the organization has been engaged have not changed since application dated: _____

(6) Citizenship. Provide the date of compliance with citizenship requirements: _____. If citizenship compliance is not current, please complete the following:

Organization: I hereby certify that I am an officer of _____ with the title of _____. that I am authorized by the (Board of Directors, Trustees, etc.) to sign this certification and bind _____. and that a true copy certified by the (Board of Directors, Trustees, etc.) of such authorization is attached. I further certify that _____ is a citizen of the United States as that term is defined at 22 CFR 514.1.

Responsible Officer or Alternate Responsible Officer: I hereby certify that I am the responsible officer (or alternate responsible officer) for ____, and that I am a citizen of the United States (or a person lawfully admitted to the United States for permanent residence. _____ agrees that my inability to substantiate my citizenship or status as a permanent resident will result in the immediate withdrawal of its designation and immediate return of or accounting for all IAP-66 forms transferred to it.

Certification as to (1)-(6) Requirements:

I understand that false certification may subject me to criminal prosecution under 18 U.S.C. 1001, which reads: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme or device a material fact or makes any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."

Signed in ink by (Name) _____

Title _____

Subscribed and sworn to before me this ____ day of ____, 19___. Notary Public

United States Information Agency

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USIA Use Only

Type of program: _____
 Subtype if applicable: _____
 No. Forms IAP-66: _____
 Categories: _____

Please return form to:
 Exchange Visitor Program Services-GC/V,
 United States Information Agency, Wash-
 ington, DC 20547

NOTE: Public reporting burden for this col-
 lection of information (Paperwork Reduction
 Project: OMB No. 3116-0011) is estimated to
 average _____ minutes/hours per response, in-
 cluding time for reviewing instructions, re-
 searching existing data sources, gathering
 and maintaining the data needed, and com-
 pleting and reviewing the collection of infor-
 mation. Send comments regarding this bur-
 den estimate or any other aspect of this col-
 lection of information, including suggestions
 for reducing this burden, to USIA Clearance
 Officer, M/ASP, U.S. Information Agency, 301
 4th Street, SW., Washington, DC 20547; and
 to the Office of Information and Regulatory
 Affairs, Office of Management and Budget,
 Washington, DC 20503.

APPENDIX C TO PART 514—UPDATE OF INFORMATION ON EXCHANGE-VISITOR PROGRAM SPONSOR

Please amend the United States Infor-
 mation Agency records for Exchange-Visitor
 Program Number _____
 assigned to _____ as follows:
 (Name of institution/organization)

1. Change the name of the Program Spon-
 sor
 from the above to _____

2. Change the address of the Program
 Sponsor
 From: _____

(city) (state) (zip)
 To: _____

(city) (state) (zip)

3. () Change the telephone number from
 _____ to _____
 () Change the fax number from _____
 to _____

4. () Change the name of the Responsible
 Officer of the above program from _____ to

5. a. Delete the following Alternate Re-
 sponsible Officer:

5. b. Add the following Alternate Respon-
 sible Officer:

(Citizenship is required for all Responsible and
 Alternate Responsible Officers—See Reverse)

6. () Send _____ (indicate number) IAP-66
 forms. (PLEASE ALLOW FOUR TO SIX
 WEEKS FOR RESPONSE AND REMEMBER
 TO SUBMIT THE ANNUAL REPORT)

7. () Send _____ copies of this form.

8. () Send _____ copies of *Codes for Edu-
 cational and Cultural Exchange*.

9. () Cancel the above named Exchange
 Visitor Program.

(Signature of Responsible or Alternate Re-
 sponsible Officer)

(Date)

(Title of Signing Officer)

APPENDIX D TO PART 514—ANNUAL RE- PORT—EXCHANGE VISITOR PROGRAM SERVICES (GC/V), UNITED STATES INFORMATION AGENCY, WASHINGTON, DC 20547, (202-401-7964)

Exchange Visitor Program No. _____ Re-
 porting Period _____ Provide Range of
 Forms IAP-66 Documents Covered by this
 Report (_____-____).

(A) STATISTICAL REPORT

(1) ACTIVITY BY CATEGORY

	Number
Professor	_____
Research Scholar	_____
Short-term Scholar	_____
Trainee	_____
Student (College and University)	_____
Student (Practical Trainee)	_____
Teacher	_____
Student (Secondary)	_____
Specialists	_____
Physicians	_____
International Visitors	_____
Government Visitors	_____
Camp Counselors	_____
Total	_____

(2) Forms IAP-66 Reconciliation

(i) Number of Forms IAP-66 void-
 ed or otherwise not used by par-
 ticipant _____.

(ii) Number of Forms IAP-66
 issued for dependents _____.

(iii) Number of Forms IAP-66 cur-
 rently on hand _____.

(B) PROGRAM EVALUATION

On a separate sheet, please provide a brief narrative report on program activity, difficulties encountered and their resolution, program transfers, anticipated growth and the proposed new activity, cross-cultural activities, as well as the reciprocal component of the program.

I, The Responsible Officer of the program indicated above, certify that we have complied with the insurance requirement (22 CFR 514.14). I also certify that the information contained in this report is complete and correct to the best of my knowledge and belief.

Responsible Officer (signed) _____

Date _____

Name and address of sponsoring institution _____

APPENDIX E TO PART 514—UNSKILLED OCCUPATIONS

For purposes of 22 CFR 514.22(c)(1), the following are considered to be “unskilled occupations”:

- (1) Assemblers
- (2) Attendants, Parking Lot
- (3) Attendants (Service Workers such as Personal Services Attendants, Amusement and Recreation Service Attendants)
- (4) Automobile Service Station Attendants
- (5) Bartenders
- (6) Bookkeepers
- (7) Caretakers
- (8) Cashiers
- (9) Charworkers and Cleaners
- (10) Chauffeurs and Taxicab Drivers
- (11) Cleaners, Hotel and Motel
- (12) Clerks, General
- (13) Clerks, Hotel
- (14) Clerks and Checkers, Grocery Stores
- (15) Clerk Typist
- (16) Cooks, Short Order
- (17) Counter and Fountain Workers
- (18) Dining Room Attendants
- (19) Electric Truck Operators
- (20) Elevator Operators
- (21) Floorworkers
- (22) Groundskeepers
- (23) Guards
- (24) Helpers, any industry
- (25) Hotel Cleaners
- (26) Household Domestic Service Workers
- (27) Housekeepers
- (28) Janitors
- (29) Key Punch Operators
- (30) Kitchen Workers
- (31) Laborers, Common
- (32) Laborers, Farm
- (33) Laborers, Mine
- (34) Loopers and Toppers
- (35) Material Handlers
- (36) Nurses' Aides and Orderlies
- (37) Packers, Markers, Bottlers and Related

- (38) Porters
- (39) Receptionists
- (40) Sailors and Deck Hands
- (41) Sales Clerks, General
- (42) Sewing Machine Operators and Handstitchers
- (43) Stock Room and Warehouse Workers
- (44) Streetcar and Bus Conductors
- (45) Telephone Operators
- (46) Truck Drivers and Tractor Drivers
- (47) Typist, Lesser Skilled
- (48) Ushers, Recreation and Amusement
- (49) Yard Workers

PART 515—PAYMENTS TO AND ON BEHALF OF PARTICIPANTS IN THE INTERNATIONAL EDUCATIONAL AND CULTURAL EXCHANGE PROGRAM

Sec.

- 515.1 Definitions.
- 515.2 Applicability of this part under special circumstances.
- 515.3 Grants to foreign participants to observe, consult, demonstrate special skills, or engage in specialized programs.
- 515.4 Grants to foreign participants to lecture, teach, and engage in research.
- 515.5 Grants to foreign participants to study.
- 515.6 Assignment of United States Government employees to consult, lecture, teach, engage in research, or demonstrate special skills.
- 515.7 Grants to United States participants to consult, lecture, teach, engage in research, demonstrate special skills, or engage in specialized programs.
- 515.8 Grants to United States participants to study.
- 515.9 General provisions.

AUTHORITY: Sec. 4, 63 Stat. 111, as amended, 75 Stat. 527-538; 22 U.S.C. 2658, 2451 note; Reorganization Plan No. 2 of 1977; Executive Order 12048 of March 27, 1978.

SOURCE: 44 FR 18019, Mar. 26, 1979, unless otherwise noted.

§515.1 Definitions.

For the purpose of this part the following terms shall have the meaning here given:

(a) *International educational and cultural exchange program of the United States Information Agency.* A program to promote mutual understanding between the people of the United States and those of other countries and to strengthen cooperative international relations in connection with which payments are made direct by the